



TEMPORARY SIGN PERMIT APPLICATION

The Village of Niles recognizes that signs play an important part in identifying properties, businesses, services, events and other matters of public interest. Depending on their size, numbers, and location, signs affect the safety of traffic and can add to or deteriorate the character of the area and therefore must be regulated.

Address: _____

Business: _____

Contact Name: _____

Business Phone: _____ Email: _____

- Banner
- A-Frame
- Flag
- Inflatable
- Balloon
- Spot Light

Temporary signage is restricted to a maximum of 6 months in total for bars and restaurants and 4 months in total for all other businesses during any calendar year.

Sign Dimensions: Height: _____ Width: _____ Sq/FT (32sq/ft max): _____

Material: _____ Fastening Method: _____

Location of sign on property: _____

Sign to read as follows: _____

Dates Requested: From: _____ To: _____ Total: _____

- Permit Submittal Checklist**
- Completed application
 - Site plan showing location of sign
 - Drawing / sketch of the sign including any dimensions

Office Use Only

Sign Fee: _____

Approved by: _____

Date of Approval: _____

Signature of Applicant: _____

Signature of Property Owner: _____

Permit Expiration

Date
