

**MINUTES  
SPECIAL MEETING  
BOARD OF TRUSTEES, VILLAGE OF NILES  
November 13, 2018  
6:00 p.m.**

*A video recording of this meeting can be viewed on the Village of Niles website [www.vniles.com](http://www.vniles.com).*

**CALL TO ORDER** The Board of Trustees was called to order at 6:04 p.m. by President Andrew Przybylo in the Council Chambers, Village of Niles Municipal Building, on Tuesday, November 13, 2018.

**PLEDGE OF ALLEGIANCE** President Przybylo led the Pledge of Allegiance.

**ROLL CALL** Village Clerk Marlene Victorine called the roll. Board members present were President Andrew Przybylo, Trustees George D. Alpogianis, John C. Jekot, Denise McCreery and Dean Strzelecki. Trustees Joe LoVerde and Danette O'Donovan Matyas were absent.

**PUBLIC COMMENTS** None

**NEW BUSINESS**

**Fiscal Year 2018 Fire and Police Actuarial Reports with an Assumed Interest Rate of 7 %**

Trustee Strzelecki made a motion, seconded by Trustee Jekot, to approve the Fiscal Year 2018 Fire and Police Actuarial Reports with an assumed interest rate of 7%. At the October 17, 2018 Finance Committee meeting, the Committee discussed the possibility of lowering the interest rate assumption for the Fire and Police Pension Funds. Representatives from both funds were present. The Committee recommended a 7% interest rate assumption for both funds. On roll call, the vote was:

YEAS: 4 Alpogianis, Jekot, McCreery, Strzelecki  
NAYS: 0  
ABSENT: 2 LoVerde, Matyas  
ABSTAIN: 0

There being 4 affirmative votes, the **MOTION CARRIED**.

**Resolution Authorizing an Amendment to the Master Lease-Purchase Agreement with JPMorgan Chase Bank, N.A. in the Amount of \$1,365,000 for Vehicles in the FY2018-19 Budget**

Trustee Strzelecki made a motion, seconded by Trustee Jekot, to approve the Resolution Authorizing an Amendment to the Master Lease-Purchase Agreement with JPMorgan Chase Bank in the Amount of \$1,365,000 for Vehicles in the Fiscal Year 2018-19 Budget. The Finance Committee approved the Master Lease Agreement for the purchase and outfitting of squad cars, purchase of dump truck and fire pumper in the amount of \$1,365,000. The current interest rate on the loan is 3.42% and has a five-year term. This is an extension of the Master Lease Agreement with

JPMorgan Chase Bank to provide financing of these vehicles. On roll call, the vote was:

YEAS: 4 Alpogianis, Jekot, McCreery, Strzelecki  
NAYS: 0  
ABSENT: 2 LoVerde, Matyas  
ABSTAIN: 0

There being 4 affirmative votes, the **MOTION CARRIED**.

**Creation of Full-Time Firefighter/Paramedic Position to the Niles Fire Department**

Trustee Strzelecki made a motion, seconded by Trustee Alpogianis, to add a new full-time position of Firefighter/Paramedic to the Niles Fire Department. The Niles Fire Department is requesting to hire one additional firefighter/paramedic (FF/PM) in order to reduce overtime in the Department, while one FF/PM is out on extended medical leave. The current staffing level is at 52; this request would put the Department at 53. However, staffing would return to 52 next calendar year. The Public Safety Committee reviewed this item at their October Committee meeting. On roll call, the vote was:

YEAS: 4 Alpogianis, Jekot, McCreery, Strzelecki  
NAYS: 0  
ABSENT: 2 LoVerde, Matyas  
ABSTAIN: 0

There being 4 affirmative votes, the **MOTION CARRIED**.

**Resolution of Support for Safe Routes to School Program at the Oakton Street/Caldwell Avenue Sidewalk Connectivity Project Grant Application**

Trustee Jekot made a motion, seconded by Trustee Alpogianis, to approve the Resolution of Support for Safe Routes to School Program at the Oakton Street/Caldwell Avenue Sidewalk Connectivity Project Grant Application. This resolution of support is required in order to be eligible to apply for grant funding. The resolution will commit the Village to participate in future cost-sharing if the project is selected. On roll call, the vote was:

YEAS: 4 Alpogianis, Jekot, McCreery, Strzelecki  
NAYS: 0  
ABSENT: 2 LoVerde, Matyas  
ABSTAIN: 0

There being 4 affirmative votes, the **MOTION CARRIED**.

**Resolution Authorizing a Contractual Agreement with a5 Group Inc. for Marketing and Public Relations Assessment and Implementation Strategy**

Trustee Jekot made a motion, seconded by Trustee Strzelecki, to approve the Resolution Authorizing a Contractual Agreement with a5 Group Inc. for Marketing and Public Relations Assessment and Implementation Strategy in the amount of \$90,000. a5 Group Inc. is recommended by staff after a selection process that included a Request for Proposals/Qualifications generating six submissions that were evaluated and scored, followed by a thorough review of

past projects and references, and two rounds of presentation/interviews. a5 has demonstrated a strong knowledge of marketing, branding, and promotion in the local government sector. John Harris, a5 President, addressed the Board stating that a5 specializes in focusing on building healthy sustainable communities including community building, economic development and tourism. On roll call, the vote was:

YEAS: 4 Alpogianis, Jekot, McCreery, Strzelecki  
NAYS: 0  
ABSENT: 2 LoVerde, Matyas  
ABSTAIN: 0

There being 4 affirmative votes, the **MOTION CARRIED**.

## FINANCIAL REPORTS

### September 2018

Trustee Strzelecki made a motion, seconded by Trustee Alpogianis, to approve the accounts payable, including payroll in the amount of \$4,304,465 for the month ending September 2018. On roll call, the vote was:

YEAS: 4 Alpogianis, Jekot, McCreery, Strzelecki  
NAYS: 0  
ABSENT: 2 LoVerde, Matyas  
ABSTAIN: 0

There being 4 affirmative votes, the **MOTION CARRIED**.

Trustee Strzelecki made a motion, seconded by Trustee Alpogianis, that the Treasurer's Report for the month ending September 30, 2018 be approved and filed for audit with a beginning cash balance of \$56,975,882, receipts of \$6,333,351, disbursements of \$4,864,008, and ending cash balance of \$58,445,225. On roll call, the vote was:

YEAS: 4 Alpogianis, Jekot, McCreery, Strzelecki  
NAYS: 0  
ABSENT: 2 LoVerde, Matyas  
ABSTAIN: 0

There being 4 affirmative votes, the **MOTION CARRIED**.

## PUBLIC COMMENTS

None

## ADJOURNMENT

There being no further business to come before the Board, the meeting adjourned at 6:23 p.m. On roll call, all concurred.

  
Village Clerk

  
Village President

