

Village of Niles
General Government / IT Committee
Meeting Minutes
September 13, 2018

The following General Government Voting Persons were in attendance: Committee Chair John Jekot, Village Manager Steve Vinezeano, and IT Director Bill Shaw. Staff present: Kathryn Angell, Katy Darr, Marlene Victorine, Evangeline Alpogianis, Kathy Thake, Katie Schneider, and Hadley Skeffington-Vos.

I. Call to Order

The meeting was called to order at 12:40 p.m. in Room 218 at the Niles Administration Building by Chairman John Jekot.

II. Approve Meeting Minutes – August 14, 2018

Bill Shaw made a motion, seconded by Steve Vinezeano to approve meeting minutes for August 14, 2018. On voice vote, all concurred.

III. New Business.

- a. Wellness Provider- Recommendation for contractual agreement with Humana Go365 Program.

Deputy Village Manager Hadley Skeffington-Vos recommended a two-year contract with Humana Go365. Go365 is a traditional wellness program that encompasses all aspects of one's health, and it would be offered to all full-time employees. Motion made by IT Director Bill Shaw, seconded by Village Manager Steve Vinezeano to present the contract to Village Board. On voice vote, all concurred.

- b. Comcast- Contract Renewal

Assistant to the Village Manager Kathy Thake proposed a ten-year contract renewal with Comcast. This new contract would include an HD peg channel and an increase in the peg capital from \$.25 to \$.35. A motion was made by Bill Shaw and seconded by Steve Vinezeano. On voice vote, all concurred to have the contract presented to the Village Board for final approval.

- c. Ordinance Amending Chapter 26 Charitable Solicitations, Article II Raffles, Sec. 26-26 through 26-33.

Kathy Thake recommended the Village increase its maximum single raffle value from \$250,000 to \$1,000,000. The VFW requested this change in hopes that the increase will in turn boost their enrollment rate. Bill Shaw made a motion, seconded by Steve Vinezeano to send the agreement to the Village Board for final approval. On voice vote all concurred.

- d. RFP Waiver and Contractual Agreements with Claims Management Consultants and Mesirow Insurance Services, Inc.

Hadley Skeffington-Vos introduced a three-part RFP waiver and contractual agreement with Mesirow and Claims Management Consultants. An extension of the Village's current contract with Mesirow would allow the Village to accomplish long-term goals that have been

established with the company, such as improving risk management. Motion made by IT Director Bill Shaw, seconded by Village Manager Steve Vinezeano to present the contract to Village Board. On voice vote, all concurred.

e. IT Project Updates

IT Director Bill Shaw provided updates on the Village's new finance and HR software (Munis), the new court and police ticketing system, the community development software (Intergov), and the new employee Intranet. Bill Shaw also noted that the IT Department is negotiating with telecommunications vendors to secure more app licenses for Village cell phones.

IV. Open Discussion / Public Comment

Steve Vinezeano announced that he and Hadley Skeffington-Vos will not be at the September Board meeting. Kathy Thake also provided an update on the second floor remodeling project.

V. Adjournment

On voice vote, the meeting was adjourned at 12:59 p.m.

Drafted on October 4, 2018

Approved on 10/09/2018

Signed: Evangelina Alpoqianis
Evangelina Alpoqianis, Management Analyst