

**Village of Niles
Human Services Committee
Meeting Minutes
August 21, 2018**

The following Human Services members in attendance: Committee Chair George Alpogianis, Fitness Center Director Carl Maniscalco, Senior Center Director Kelly Mickle, Teen Center Director Mark Williams. Family Services Director Tony Hollenback joined the meeting at 10:00 am.

I. Call to Order

The meeting was called to order at 9:30 a.m. in Room 212 at the Niles Administration Building by Chairman George Alpogianis.

II. New Business.

a. Department Updates

Each department head provided an update on what has been happening over the last month; highlighting membership and outreach opportunities for each department. The given reports are attached as part of the minutes.

III. Open Discussion / Public Comment

- a. Trustee Alpogianis continued with discussions regarding opportunities to help the community.

IV. Adjournment

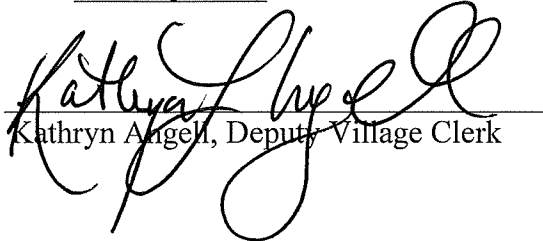
On voice vote the meeting was adjourned at 10:30 a.m.

Drafted on September 14, 2018

Approved on

9/18/18

Signed:


Kathryn Angell, Deputy Village Clerk

Membership – 902

Block Party – Saturday, August 25

The Wellshire Morton Grove (Legacy Healthcare) has agreed to be the sole sponsor of the Musical Memories Chorus. The program will be no charge to the participants and will begin in January.

Advocate has offered to provide a patient care navigator ½ day a month to address individual medical concerns/questions and coordinate health programs. After 6 months the program will be evaluated and if there is more of a need, the time may increase. The service will begin in October and be advertised by Advocate at Helping Hands.

AgeOptions Grant for MMAI in the amount of \$4565. Received first payment in July, funds used for MMAI brochures to be distributed throughout community, including Helping Hands

Community Center RFP – Received 2 responses from the initial RFP. Plan to revise and resubmit.

Written and submitted by Kelly Mickle, Senior Center Director

Niles Family Services –August 2018

1. Update of Departmental FY 2018 Goals
 - i. Niles Light's On Event 8/7/2018
 - ii. School Outreach – District 71 (Culver) and District 63: 8/7/2018
 - iii. Behavioral Health Awareness Training – District 63: 8/16/2018

2. Departmental Changes/Transitions
 - a. Part Time Positions
 - b. Financial Wellness Case Manager
 - i. Currently interviewing to fill this vacancy
 - c. Weeknight Crisis Worker

1. Performance Management Quarterly Reports
 - a. Significant increase in the following areas
 - i. Billable counseling revenue
 - ii. Crisis contacts (referrals from fire/police)
 - iii. Food Pantry visits

2. General Status Update
 - a. Maine Community Youth Assistance Foundation – Community Hero
 - i. Will be honored in September 20th Gala

Written and submitted by Tony Hollenback, Director of Family Services

Teen Center Report- Friday, August 17 2018

Info since last report on 7/11/18

Membership/Attendance

- Member visits- 332 for July
- Average daily attendance- 22 for July
- Current active members- 98 teens
- # of new memberships- 4 teens for July
- Guest visits- 48 for July

Facility and Equipment Updates/ Replacement

- July 20- purchased 20 new “used” black desk chairs for computer lab
- July 23- Public works assisted with disposal of 16 old purple desk chairs
- Aug. 17- Purchased and installed new Pop a Shot arcade game to replace donated one that was broken

Staffing/Training

- July 26- Mark volunteered as a race marshal for the Niles Cycling Classic
- July 31/ Aug. 1- Mark participated in 14 hour training for Nonviolent Crisis Intervention including holding/restraint techniques

Community Partnerships/Support/ Volunteers

- Cooperated with MCAYF on planning for Opioid presentation- schedule for November 2018

Inquiry Responses

- Aug 16- meeting with Rabbi Posner from Synagogue Lubavitch in Skokie- looking for ideas to improve his programs for teens

Continuing programs

- July 13- In House Movie night- 4 teens attended- “Tomb Raider”
- Aug 2 & 3- 6th grade teen from Lincolnwood volunteered for 4 hours as requirement from school
- Aug 3- Movie “Night Out”- 5 teens to movie theater for Mission: Impossible
- Continuing weekly email blast to members and parents, posts to teen center webpage and Facebook

In Progress

- Aug 17- Fall programs finalized and out to printer
- New activities/ programs for Fall include ...
 - o Bring a Friend Fridays- On a selected Friday each month, if a current member brings a friend as a guest, both teens will receive a free soda and bag of chips. If the guest, purchases a membership, the current member and new member will receive a \$5 gift certificate for a local store (like Subway or Gloria Jeans Coffee)
 - o Open at 11:45 for D63 early dismissal days- about one per month
 - o Open at 1:00 pm for Maine East HS Finals in December
- Continuing Programs/ activities for the Fall include ...
 - o Cooking projects 2 times per month
 - o Craft project 1 time per month
 - o Monthly movie night (AMC theater or in-house)
 - o Monthly speaker series to include Yoga Demonstration, Building Healthy Relationships and Opioid Addiction and our community.
 - o Boys and Girls Check-In sessions on alternating weeks with NFS social workers
 - o Back to School Dance on Saturday, Sept. 8 at the Niles Fitness Center at 6:30
 - o Monthly recreational trips coordinated with the Park Ridge Park District- Six Flags Fright Fest, Haunted House tour, IFly Skydiving- Rosemont
- Working with NFS to have interns at the Teen Center

2018 Performance Goals

- Refine implementation of MaxGalaxy, still continuing to have difficulties with some aspects of software, may need additional training with release of MaxGalaxy 2.0 in Late 2018.
- Produce new promotional video
- Continue replacement of dated or damaged equipment/furniture- focusing on seating in game room; teen desk chairs throughout facility and 5 TV's on the game systems
- Continue performance management measures
- Continue and improve 2nd year of the "Late Night Party"- reduce time, cost and risk exposure but still attract new members for a fun, special event
- Participate in Nonviolent Crisis Intervention training through the Crisis Prevention Institute to learn about de-escalating anxious, hostile or violent behavior and practicing the progression of non-harmful holding skills.

Written and submitted by Mark Williams, Teen Center Director

Fitness Center Report-August 21, 2018

- Memberships are at 2,438 as of August 1.
- Cycling Classic was held July 26. The event was a huge success with Holiday Inn Express Niles as the title sponsor and JohnsByrne and Papagalino's as the other main sponsors. Notre Dame College Prep was the site of the event.
- Performance measures for first quarter of FY2019 have been entered.
- 25 new spinning bikes were delivered on July 16.
- Gym floor was repainted and refinished in August first time in 20 years for the entire process.
- Pool will be closed Aug. 25-Sept. 3 for annual maintenance.
- Helping with the community block party on August 25. Duck Race down the 100 foot water slide at fitness. The sale of ducks will be donated to Niles Family Services Food pantry.
- Working on updating our new member handbook.
- Donated 50 day passes to the Nordica apartments property management office so that residents could use the fitness center while their units were being remodeled.

Written and submitted by Carl Maniscalco, Fitness Center Director