

**Village of Niles**  
**General Government / IT Committee**  
**Meeting Minutes**  
**August 14, 2018**

The following General Government Voting Persons were in attendance: Committee Chair John Jekot, Village Manager Steve Vinezeano, IT Director Bill Shaw and Resident Cammy Fortuna. Staff present: Katy Darr, Marlene Victorine, Evangeline Alpogianis, Kathy Thake, Hadley Skeffington-Vos, and Kathryn Angell. Guests: Victoria McGrath, McGrath Consulting Group Inc.

**I. Call to Order**

The meeting was called to order at 9:00 a.m. in Room 218 at the Niles Administration Building by Chairman John Jekot.

**II. Approve Meeting Summary – July 10, 2018**

Bill Shaw made a motion, seconded by Cammy Fortuna to approve meeting minutes for July 10, 2018. On voice vote, all concurred.

**III. New Business.**

- a. HR Audit- Recommendation for contractual agreement with McGrath Consulting Group Inc. for a Human Resources Audit in the amount of \$15,231.

Victoria McGrath was introduced by the HR Department for a presentation of her company and how it will benefit the Village and Employees regarding HR practices. Motion made by IT Director Bill Shaw, seconded by Village Manager Steve Vinezeano to send the contract to Village Board. On voice vote, all concurred.

- b. Wellness Provider-Update on Outsourcing Program

Deputy Village Manager Hadley Skeffington-Vos presented the top two wellness programs that Village staff is looking to outsource. Staff viewed demos from six different wellness programs, and the two that scored highest were Humana go365 and One Wealth Zen West Benefits.

- c. IT Project Updates

IT Director Bill Shaw provided an update on new computer devices that will be installed in all police cars. Bill Shaw also explained how full-time employee's paychecks will be adjusted so that they are paid one week in arrears. The amount on employee's paychecks will be the same; however, when employees leave the Village, they will receive one less week of pay on their final check.

**IV. Open Discussion / Public Comment**

None

**V. Adjournment**

On voice vote the meeting was adjourned at 9:29 a.m.

Drafted on September 7, 2018

Approved on 09/13/18

Signed: Evangeline Alpogianis  
Evangeline Alpogianis, Management Analyst