

**Village of Niles
General Government / IT Committee
Meeting Minutes
July 21, 2020**

The following Voting Persons were in attendance: Chair Craig Niedermaier, Village Manager Steven Vinezeano, IT Director Bill Shaw, and Resident Jeff David. Staff present: Hadley Skeffington-Vos, Kathy Thake, Evangeline Alpogianis, Katie Schneider, Katy Darr, John Melaniphy, and Margaret Keating.

I. Call to Order

The meeting was called to order at 9:42AM via by Chairman Craig Niedermaier. Roll was taken by Deputy Village Clerk Margaret Rose Keating and all Voting Persons were in attendance.

II. Approve Meeting Minutes – March 10, 2020

Village Manager Steve Vinezeano made a motion, seconded by IT Director Bill Shaw, to approve the minutes of the March 10, 2020 meeting. On voice vote, all concurred.

III. New Business

- a. Kathy Thake, Assistant to the Village Manager presented a status update, in order to obtain competitive pricing the Administration Department put out a Request for Proposals of Professional Brokerage Services for Property & Casualty and Workers Compensation. The Village has received 2 proposals from Diamond Brothers and Alliant Mesirow. Key factors being considered are: contract price, services offered, and existing relationships with area clients. Village staff is reviewing and evaluating each proposal. A presentation will be made at the August GG/IT Meeting of the finalist before being presented to the Village Board for Approval.
- b. IT Director Bill Shaw is requesting permission from the GG/IT Committee to bring Tyler Energov Software Yearly Software Support and Licensing Fees Renewal to the Board of Trustees for approval - \$35,306.75 (Budgeted \$36,000.00) on the 7/28/2020 Board Agenda. Tyler is the sole vendor, and will therefore not be put out to bid. EnerGov has been reviewed by the IT Department and the Community Development Department and was determined to be the best option for the Village. GG/IT Chair Craig Niedermaier made a motion, seconded by Village Manager Steve Vinezeano, to approve. On voice vote, all concurred.

IV. IT Updates

- a. IT Director Bill Shaw advised that due to COVID19 and the spending reduction because of its repercussions, he wanted to present these updates to the GG/IT Committee. VMWare Software, an operating system, is used to manage all (over 70) virtual servers and desktops. Using this operating system is a cost saver, because it eliminates the need for hardware and equipment. The Purchasing Department has asked that this potential purchase to go to bid. Yearly Support Subscription Renewal Server and Desktop Virtualization Software Platform

Formal Bid (Budgeted \$27,000.00). The Purchasing Department has asked that this potential purchase to go to bid. This will go to the August Board of Trustees for approval. GG/IT Chair Craig Niedermaier made a motion to bring forward to bid, seconded by IT Director Bill Shaw, to approve. On voice vote, all concurred.

- b. IT Director Bill Shaw advised due to COVID19 and the increased need for resources and equipment, the IT Department needs approval to re-appropriate the funds to update our virtual desktop infrastructure. The VDI Server Replacement, 8 Servers is needed and the IT department is requesting approval to go out to the formal bid process to present at the September Board of Trustees Meeting for approval, the estimated cost is \$45,000. COVID has changed our technical needs making this a priority over the power system. GG/IT Chair Craig Niedermaier made a motion, seconded by Village Manager Steve Vinezeano, to approve. On voice vote, all concurred.

V. Open Discussion / Public Comment

VI. Adjournment

On voice vote the meeting was adjourned at 10:04AM.

Drafted on July 25, 2020

Approved on 8-11-20

Signed: Margaret Rose Keating
Margaret Rose Keating, Deputy Village Clerk/Executive Assistant