

**Finance Committee Meeting Minutes**  
**Village Hall Council Chambers**  
**June 06, 2023**  
**8:30 am**

**Call to Order**

Trustee Morgan Dubiel called the meeting to order at 8:30 am and led the committee in the Pledge of Allegiance.

**Roll Call**

Management and Budget Analyst Conor Schultz called the roll for Committee Members:

**Committee Members Present:** Alan Weel, Ray Czarnik, and Paul Drakontaidis

**Committee Members Absent:** Jack Drexler

**Old Business**

None

**Approval of Minutes**

The minutes from the March 24, 2023, Finance Committee meeting were presented for approval. Trustee Dubiel asked a question concerning the change to the FY24 budget requested at the March finance committee meeting, to which staff responded with clarification of the budget process and the contents of the change made. A motion was made by Al Weel, seconded by Ray Czarnik, to approve the minutes. On roll call, all concurred.

**Accounts Payable Approval**

**@00:09:00**

Accounts Payable registers for April 21<sup>st</sup> through May 26<sup>th</sup> of 2023 were presented for approval. Clarifying questions were asked regarding senior center trips, food pantry purchases, sales tax incentive agreements, police license plate reader program, and the fire alarm monitoring system partnership with Morton Grove.

A motion was made by Al Weel, seconded Ray Czarnik, to approve the Accounts Payable registers. On roll call, all concurred.

**New Business**

**Discussion and Consideration - Water Account Adjustment Request for 7434 Jonquil Terrace**

**@00:18:00**

Assistant Finance Director Laurie Nannini presented a request from resident X asking for a water account adjustment due to extenuating circumstances. Resident X explained the situation, stating that the former residents of the property in question caused damages beyond what he can reasonably expect to pay for, specifically where water bills are concerned. The committee asked if there was a lease agreement broken, of if eviction proceedings have been pursued. For this case, though the tenants were responsible for paying the utility bills, in their absence or inability to pay, the property owner would

06/06/2023

Finance Committee Minutes 1

ultimately be responsible. Finance Director Oliven noted that he had a conversation with Mayor Alpagianis about the situation.

There was further conversation about methods to recoup the missing bill payments, including small claims court. Trustee Dubiel asked if the overdue amounts would be due to the new tenant, but Finance Director Oliven said the amount was ultimately the responsibility of the property owner.

Al Weel asked for the maximum relief providable by the Finance Committee, which was \$1000. Finance Director Oliven explained that the program was originally designed as a leak-relief program, and that the money was intended to provide for professional services to correct leaky pipes. At a recent board meeting, the program was rewritten to give the committee broader authority to offer relief for any sort of distress.

Al Weel proposed a credit of \$500 and six months of payment to relieve hardship on the account. He motioned for that solution and Ray Czarnik seconded the motion. On roll, all members voted yes.

#### **Discussion and Consideration - Class 6b Renewal – Shure Corporation located at 5800 West Touhy Avenue**

**@00:38:10**

Economic Development Director John Melaniphy explained the request for renewal of a cook county class 6b development agreement with the Shure Corporation. He recommended the approval of the renewal, and that it was the opinion of staff that the agreement would help to retain Shure as an employer located in the village.

Economic Development Director Melaniphy explained that the property owned by Shure in the village totals around \$300,000. He also noted that there are roughly 700 employees who work at the location in town.

Al Weel asked if the County has a say in the approval of 6b applications. Finance Director Oliven said that while the County does, it typically relies on individual municipalities to approve or deny applications, due to the sheer volume of them within the county.

Al Weel motioned to approve the renewal of the 6b application, seconded by Ray Czarnik. On roll call, all concurred.

#### **Discussion - Fiscal Year 2023 (FY23) Audit Update**

**@00:45:45**

Finance Director Oliven explained that this year's audit is the second with the current audit firm. This year's audit will include a full examination of Other Post-Employment Benefits (OPEB). This year's audit is already on a better timeline than last year's, which was complicated by the new relationship between the Village and the new audit firm.

While there wasn't very much audit progress to report on this month, there will be more and more information in the updates as time passes and the audit progresses.

### **Monthly Financial Reports**

**@00:50:00**

Analyst Schultz explained the typical format of the financial reports—namely that they are monthly reports for year-to-date expenses and revenues. Chairman Dubiel had already asked about a significant revenue in one of the TIF accounts, which was explained to be the money earned from selling a portion of the Costco parking lot to Costco itself.

Chairman Dubiel raised concerns that the public at large does not always get to see the work being done by staff to use money effectively. Village Manager Joe La Margo cited recent initiatives like the Annual Report that shout-out successes and positive developments.

Analyst Schultz identified more noteworthy items in the monthly report, including receipts for the hotel tax, videogaming tax, ambulance billing fees and GEMT, miscellaneous water revenue, and non-capital public works expenses. Monthly revenue figures disbursed by the Illinois Department of Revenue were also examined at the end of the presentation.

#### **Other Business**

None

#### **Public Comments**

None

#### **Executive Session**

None

#### **Adjournment**

A motion to adjourn was made at 9:43 am by Ray Czarnik, seconded by Al Weel. All concurred.