

Village of Niles
General Government / IT Committee
Meeting Minutes
April 09, 2019

The following Voting Persons were in attendance: Chair John Jekot, Village Manager Steven Vinezeano, and Resident Cammy Fortuna. Staff present: Hadley Skeffington-Vos, Mitch Johnson, Kathy Thake, Marlene Victorine, Ross Klicker, Katie Schneider, and Evangeline Alpogianis. Committee member IT Director Bill Shaw was absent.

I. Call to Order

The meeting was called to order at 9:02 a.m. in Room 212 at the Niles Administration Building by Chairman John Jekot.

II. Approve Meeting Minutes – March 12, 2019

Cammy Fortuna made a motion, seconded by Steve Vinezeano, to approve the minutes of the March 12, 2019 meeting. On voice vote, all concurred.

III. New Business

a. Community Survey FY20

Deputy Village Manager Hadley Skeffington-Vos requested the Committee's support to administer a community survey in June, 2019. The survey will be mailed to 1,700 random households; however, it will also be available to all residents to complete on the Village's website. The Village is expecting 400 responses, which is a sufficient response rate to warrant the data as statistically significant. The survey will ask for residents' feedback on various Village services, which in turn, will guide the Village in providing satisfactory service to residents.

b. Veterans Affairs Update

Community Engagement Coordinator Katie Schneider briefed the Committee on the Village's efforts to better connect veterans to the resources that are available to them on local, state, and federal levels. Katie is working with a resident veteran to improve veteran support by creating a page on the Village's website with a list of resources for veterans, and by collaborating with Niles Family Services.

c. 2020 Census Update

Assistant to the Village Manager Kathy Thake updated the Committee on the Census, which will begin in April 2020. The Village has been promoting jobs for the Census, and a Complete Count Committee will be created to communicate information about the Census to residents.

IV. Open Discussion / Public Comment

V. Adjournment

On voice vote the meeting was adjourned at 9:22 a.m.

Drafted on April 28, 2019

Approved on 5/14/2019

Signed: Evangeline Alpoqianis
Evangeline Alpoqianis, Administrative Assistant/HR Generalist