



FINANCE DEPARTMENT

MAYOR

George D. Alpogianis

VILLAGE MANAGER

Joseph S. La Margo

VILLAGE CLERK

Marlene J. Victorine

TRUSTEES

John C. Jekot

Joe LoVerde

Danette O'Donovan Matyas

Craig Niedermaier

Dean Strzelecki

Finance Committee Meeting Minutes
Village Hall 2nd Floor Room 212
March 21, 2023
7:00 am

Call to Order

Analyst Conor Schultz called the meeting to order at 7:32 am.

A motion was made by Ray Czarnik, seconded by Paul Drakontaidis, to nominate Al Weel to serve as Acting Chair in the absence of a designated chairperson. On roll call, all concurred.

Roll Call

Management and Budget Analyst Conor Schultz called the roll for Committee Members:

Committee Members Present: Alan Weel, Ray Czarnik, and Paul Drakontaidis

Committee Members Absent: Jack Drexler

Old Business

None

Approval of Minutes

The minutes from the October 5, 2022 Finance Committee meeting were presented for approval. A roll call was initiated to approve the minutes, and all concurred.

@02:49

FY24 Operating Budget

Village Manager La Margo expressed a desire to focus on the operating components of the budget at this meeting, and then move on to the Capital Improvement Plan later if necessary.

The PowerPoint slides were identified as a high-level view of the draft budget at this point in time. Analyst Schultz identified that some funds are not being budgeted for in FY24—the police department's seizure funds and the Police and Fire pension funds. The Village will continue to audit the funds, and track data relevant to them, but the budget projects will no longer be made for those funds.

Schultz identified the operating budget total for the fiscal year, and which funds make up the operating budget. The Risk Management fund was identified as a highlight for the budget this year because the transfers to that fund from others are increasing this year. Increased costs of insurance claims have decreased the fund balance in the Risk Management fund in recent years, and the transfers will ensure the fund balance remains healthy.

Manager La Margo and Director Oliven stated that the relatively low increase of the budget year-to-year was the result of a lot of work from department staff, and that it represents a significant achievement in the present inflationary environment. Member Weel suggested that there is still room to reduce some of the costs, especially since the operating budget does not include capital budget items.

Schultz moved on to cover some of the fund totals, noting that the General Fund is responsible for much of the increase because it contains specific large items like the GEMT payment, and much of the village's payroll. The Municipal Waste Fund experienced a unique restructuring this year, as the Village moves toward direct billing for garbage services.

(20:30) General Fund revenues are covered, focused on high projections for sales tax and ambulance billing fees. Questions were posed about cannabis revenues.

(26:10) General Fund expense highlights are covered. The major items to cover are the Ground Emergency Medical Transport (GEMT) cost-sharing program, police and fire department overtime budgets, and risk management fund transfers. The transfer to the Capital Projects Fund for the CIP is also large in FY24.

(30:00) The presentation shifts to department-specific budget reviews. Each division includes a review of their annual budget for the year and highlights for what the major items are in the budget.

- The General Government Administration division involved a discussion of personnel costs.
- Niles TV & Communication included discussion about the annual report.
- Legal division included discussion about updating the prosecution contact for the attorney.
- Economic Development division included discussion about the Commercial Retail Study
- Finance Department included discussion about banking and other fees.
- **(1:00:00)** Community Development department included discussion about the comprehensive plan.
- Police Department included discussion about overtime pay, crossing guard outsourcing, and personnel costs.
- Fire Department included discussion about the GEMT program, overtime pay, and personnel costs.
- Family Services department is largely based on personnel costs.
- Teen Center department is based on personnel costs and facility rent.
- Senior Center department included discussion about program revenues and personnel costs.
- **(1:26:00)** Fitness Center included discussion about the new management program and utilities costs.
- Public Works department included discussion about property maintenance accounts, minor improvement projects, and personnel costs.
- Water Fund included discussion about water purchasing, meter improvements, and personnel costs. Finance Director Oliven added additional context about the price of water, and upcoming work to be done about lead service line replacement.
- Auto Fund included discussion about fixed costs.

- Municipal Waste Fund included discussion about the billing changes for the year.

The committee ended the presentation and established a follow up meeting to cover the Capital Improvement Plan for the

Other Business

None

Public Comments

None

Executive Session

None

Adjournment

A motion to adjourn was made at 9:19 am by Al Weel, seconded by Ray Czarnik. All concurred.