

**Village of Niles
General Government / IT Committee
Meeting Summary
February 14, 2018**

The following Voting Persons were in attendance: Chair George D. Alpogianis, IT Director Bill Shaw and Steven Vinezeano. Staff present were: Hadley Skeffington-Vos, Katy Darr, Mitch Johnson, Kathy Thake, Marlene Victorine. Committee member Cammy Fortuna was absent.

I. Call to Order

The meeting was called to order at 9:41 a.m. in Room 218 at the Niles Administration Building by Trustee Alpogianis.

II. Approve Meeting Summary – January 17, 2018

Trustee Alpogianis made a motion, seconded by Steve Vinezeano, to approve the summary of the January 17, 2018 meeting. On voice vote, all concurred.

III. Old Business

- a. Village Online Store
Tabled due to the absence of Ross Klicker.

IV. New Business

- a. Legal Updates
Nothing to report.

- b. IT Project Updates
Additional funds for Munis project is no longer needed – Staff is going to work extra hours to make sure everything happens correctly instead of paying Munis staff. Munis will go live with financials May 1st. The new fiscal year will start in a new fiscal system (no Payroll or HR). HR/Payroll is projected to go live on January 1, 2019. EnerGov (Community Development new software) expected to go live the 3rd Monday of May 2018. There will be lots of training for Village staff in the affected departments.

V. Open Discussion / Public Comment

Next month staff will bring textile recycling and a commercial refuse/recycling survey up for discussion. The Executive Assistant/Deputy Village Clerk was hired and starts Monday February 26, 2018.

VI. Next Meeting

The next meeting is scheduled for Wednesday, March 14, 2018 at 8:45 a.m.

VII. Adjournment

Steve Vinezeano made a motion, seconded by Bill Shaw, to adjourn the meeting at 9:46 a.m. On voice vote, all concurred.