

VILLAGE OF NILES

*1000 Civic Center Drive
www.uniles.com*



Approved Planning and Zoning Board Training Minutes

Monday, February 1, 2021

7:00 PM

Village Hall

Chairman

Thomas Kanelos

Members

Susan DeBartolo

Morgan Dubiel, Vice Chairman

Ted Karabatsos

Terrence McConville

Barbara Nakanishi

Robert Schulter, Secretary

Charles Ostman, Community Development Director

This Electronic Meeting is open to the public and the public may submit public comment in advance. Public comments will be accepted by email and phone call beforehand. Members of the public who would like to make a comment during the hearing via Zoom may sign up using the online form at www.vniles.com/february1speak. Public comments received by 5:00 p.m. on the day before the meeting will be read at the beginning of the meeting. Any comments received during the meeting will be held until the end of the meeting. Public comments should be emailed to nbb@vniles.com and contain: name; address (optional); city; phone (optional); and the agenda item you would like to comment on. Members of the public with no access to email may leave a message at 847-588-8077.

Statement read by Chairman Thomas Kanelos:

Due to the ongoing Covid-19 corona virus pandemic and the Governor's statewide stay-at-home order suspending certain open meeting acts requirements, this meeting will be conducted remotely. The Commissioners and Staff participating in tonight's meeting are all in different locations in accordance with social distancing guidelines. It is important that the cases scheduled tonight be heard to continue critical Village business which will enable ongoing construction, development, protection of property values and the promotion of the Village's economic vitality. Any individual desiring to listen and/or participate in this meeting through the electronic meeting platform known as Zoom has been provided that opportunity by the Community Development Department in advance of the meeting. Finally, members of the public had the opportunity to submit written comments in advance of the meeting. These methods of public participation have been publicized on the Village website, through notices required for each case including newspaper publication and on the agenda for tonight's meeting. And finally, since we are using Zoom for tonight's meeting, we anticipate there could be some problems as we move through the agenda. When it is time for speakers, either petitioners or members of the public to speak, you will be unmuted. Staff will call all speakers by name and speakers will be able to raise your hand through Zoom to help us facilitate unmuting. After you speak, you will be muted again. Please note there may be a slight delay between being unmuted and being able to begin speaking. A reminder: all speakers are asked to present their comments in a respectful and courteous manner, as you always do. If inappropriate language or comments are expressed during this meeting by the public or any other speaking person, we will mute that speaker and end their participation. Thank you.

CALL TO ORDER

The Niles Planning and Zoning Board was called to order for a special Training Meeting at 7:00 P.M.

PLEDGE OF ALLEGIANCE/ROLL CALL

All rose for the Pledge of Allegiance.

PRESENT: 6 Chairman Thomas Kanelos, Commissioners
 Ted Karabatsos, Susan DeBartolo, Robert
 Schulter, Barbara Nakanishi, Terrence McConville

 Commissioner Dubiel was absent.

Also present:
Director of Community Development Charles Ostman
Planner I Nathan Bruemmer
Interim Village Planner Kate Lockerby
Village Attorney Danielle Grcic
Trustee Dean Strzelecki
Trustee Danette Matyas
Trustee Denise McCreery

APPROVAL OF MINUTES

Chairman Kanelos stated the January 4, 2021 minutes would be **tabled** until the next official Zoning Board meeting held on March 1, 2021.

Commissioner DeBartolo moved to **table** the minutes of January 4, 2021.

Seconded by Commissioner Nakanishi, on roll call the vote was:

AYES: 6 DeBartolo, Schulter, Nakanishi, McConville,
 Karabatsos, Kanelos

NAYS: 0

ABSENT: 1 Dubiel

 There being six (6) affirmative votes the motion carried.

This meeting was facilitated by Michael, T. Jurusik from Klein, Thorpe and Jenkins, Ltd., Attorneys at Law.

This is a Power Point Training Session on Roles, Procedures and Zoning Standards including the following topics:

- History of Zoning and Authority
- Zoning Tools
- Planning and Zoning Board – role and authority
- Hearing Procedures
- Special Uses

- Variations
- Conditions on Zoning Relief
- Voting Rules

In addition, he will address how to handle remote meetings during this Covid-19 pandemic. The presentation was 78 pages in length. At the conclusion there was a question-and-answer period.

ADJOURNMENT

Chairman Kanelos entertained a motion to adjourn.

Commissioner Schulter moved to adjourn.

Seconded by Commissioner Karabatsos, on roll call the vote was:

AYES: 4 Schulter, Nakanishi, Karabatsos,
Kanelos

NAYS: 0

ABSENT: 3 McConville, DeBartolo, Dubiel

There being four (4) affirmative votes the motion carried

The meeting adjourned at 9:28 p.m.

Kathleen Janessa, Recording Secretary