

**REGULAR MEETING
BOARD OF TRUSTEES, VILLAGE OF NILES**

**September 27, 2016
6:00 p.m. Executive Session
6:30 p.m. Informal Consideration
7:00 p.m. Regular Meeting**

A video recording of this meeting can be viewed on the Village of Niles website www.vniles.com.

CALL TO ORDER The Board of Trustees was called to order at 6:00 p.m. by President Andrew Przybylo in the Council Chambers, Village of Niles Municipal Building, on Tuesday, September 27, 2016.

ROLL CALL Village Clerk Marlene Victorine called the roll. Board members present were President Andrew Przybylo, Trustees George D. Alpogianis, John C. Jekot, Joe LoVerde, Danette O'Donovan Matyas, Denise McCreery and Dean Strzelecki.

EXECUTIVE SESSION Trustee Jekot made a motion, seconded by Trustee LoVerde, to convene into Executive Session for Review of Executive Session Minutes per 5 ILCS 120/2(c)(21) and Litigation per 5 ILCS 120/2(c)(11). On roll call, all concurred.

INFORMAL CONSIDERATION

Comprehensive Entrance and Roadway Signage Plan

At 6:33 p.m. the Board reconvened into Informal Consideration for a Comprehensive Entrance and Roadway Signage Plan Presentation by The Lakota Group. Ross Klicker, Economic Development and Marketing Coordinator, reported that the process of implementing our new brand and identifying and addressing consistency in signage throughout the Village began in November of 2015. The Plan was to develop a comprehensive sign package and addressing new types of signage such as wayfinding and directional signage. The Lakota Group developed five sign families to incorporate the goals of the 2030 Comprehensive Plan. Residents were asked for their opinion through a website survey and it was announced at a Board meeting that the Village was looking for residents' comments. After the results were tabulated, the top three sign families were then presented to the Economic Development and Neighborhood Renewal Committee.

Scott Freres from The Lakota Group presented to the Board the overwhelming favorite as voted by both the public and the Committee of the Comprehensive Entrance and Roadway Signage Plan. (Exhibit 1). This signage and wayfinding package which is timeless, simple and clear, is a key tool for Economic Development as it defines the Village's borders and brand with the goal of establishing a welcoming component to the community.

Public Comments
None.

- REGULAR MEETING** At 7:07 p.m. President Przybylo called the Regular Meeting to order. Village Clerk Marlene Victorine called the roll. Board members present were President Przybylo, Trustees Alpogianis, Jekot, LoVerde, Matyas, McCreery and Strzelecki.
- PLEDGE OF ALLEGIANCE** President Przybylo led the Pledge of Allegiance.
- PROCLAMATIONS** Niles Lions Club Candy Days – October 14 & 15, 2016
Fire Prevention Week – October 9-15, 2016
Lights ON Afterschool Day – October 20, 2016
National Crime Prevention Month – October 2016
- PRESENTATIONS** A Silver Lining Foundation by Dr. Sandy Goldberg in recognition of October Breast Cancer Awareness Month
Because Each Moment Matters...Family Services Director Tony Hollenback on Suicide Prevention Awareness Month
- ANNOUNCEMENTS** August 2016 PEER (Promoting Employee Excellence through Recognition) Award to Fred Braun, Public Services Department
Call for Holly Jolly Festival and Market Volunteers
- PRESIDENT'S REPORT** President Przybylo reminded residents not to put garbage or other litter out before 5:00 p.m. the day before garbage pickup and to take in refuse containers within 24 hours after garbage pickup.
- VILLAGE CLERK'S REPORT** Village Clerk Marlene Victorine announced that Village Hall will be an Early Voting site from October 24-November 7 for the Presidential Election. She also announced that the Candidates Guide for the April 4, 2017 Consolidated Election is available from the Illinois State Board of Elections. The Village will be seeking candidates for the position of Village President (four year term) and three Village Trustees (four year term).
- COMMITTEE REPORTS**
Finance Committee Trustee LoVerde reported on the September 21 meeting. The Finance Committee discussed the status of the Finance Director search and the progress of the audit. The Finance Committee distributed suggested language to the Board of Trustees for consideration for future tax incentives.

**General Government/IT
Committee**

Trustee Alpogianis reported on the September 14 meeting. The General Government/IT Committee reviewed changes to the Solicitor's Ordinance. Trustee Alpogianis announced that the IT Department projects a \$164,298.79 in savings after staff analysis of 2016 bills from the Village's communications service providers.

**Solid Waste Agency of
Northern Cook County**

Trustee Jekot reported on the September 14 meeting. He announced a poster contest for students from grades 3 and above to share their artistic creativity in conjunction with the theme of the International Compost Awareness Week (first week of May 2017) Compost! Healthy Soil, Healthy Food! The contest will run through November 14, 2016.

**Northwest Municipal
Conference**

Trustee Jekot congratulated NWMC Past President Tom Rooney as he is the new State Senator for the 27th District.

Public Safety Committee

Trustee Strzelecki reported on the August 29 meeting. The Public Safety Committee discussed the new Police squad cars and Fire Department EMS billing agreement with Park Ridge.

**Building and Zoning
Committee**

Trustee McCreery reported on the September 15 meeting. The Building and Zoning Committee discussed hookah and vape business licenses and ordinances and will be seeking a moratorium until more information is received. They also discussed the pros and cons of the Village's garage sale program.

**Economic Development and
Neighborhood Renewal Ad
Hoc Committee**

Trustee McCreery reported on the September 8 meeting. The EDNR discussed their goals and future membership composition.

Public Services Committee

Trustee Matyas reported on the September 7 meeting. The Public Services Committee received a request for traffic calming speed tables on Maryland Street between Ballard and Church. The Committee voted to forward this request to the Village Board.

PUBLIC COMMENTS

Louella Preston, Niles
Ms. Preston recommended a no vote on the ordinance amending the President and Board of Trustees salaries.

**CONSENT AGENDA –
NEW BUSINESS**

President Przybylo stated that all items on the consent agenda are considered to be routine and will be enacted in one motion. There will be no individual discussion of these items unless a Trustee so requests. The requested item will then be removed from the consent agenda and considered at the end of New Business.

Trustee LoVerde made a motion, seconded by Trustee Alpogianis, to allow items 1-5 to be included on the consent agenda. On roll call, the vote was:

YEAS 6 Alpogianis, Jekot, LoVerde
Matyas, McCreery, Strzelecki
NAYS 0
ABSENT 0
ABSTAIN 0

There being 6 affirmative votes, the **MOTION CARRIED**.

Village Clerk Marlene Victorine read consent agenda items 1-5 into the record:

#1 Approval of Minutes - August 23, 2016 Regular Meeting

#2 Approval of Minutes - September 13, 2016 Informal Consideration

#3 Ordinance Levying Taxes for Special Service Area 2008-1 for Woodriver Drive Parking and Street Improvements for the Fiscal Year Beginning May 1, 2016 and Ending April 30, 2017

#4 Ordinance Levying Taxes for Special Service Area 2012-1 for Nordica Avenue Parking Improvements for the Fiscal Year Beginning May 1, 2016 and Ending April 30, 2017

#5 Resolution Authorizing a Mutual Aid Agreement for Emergency Medical Service (EMS) Billing with the City of Park Ridge

Trustee LoVerde made a motion, seconded by Trustee Alpogianis, to approve consent agenda items 1-5. On roll call, the vote was:

YEAS 6 Alpogianis, Jekot, LoVerde
Matyas, McCreery, Strzelecki
NAYS 0
ABSENT 0
ABSTAIN 0

There being 6 affirmative votes, the **MOTION CARRIED**.

NEW BUSINESS

**Resolution Authorizing
Village of Niles Fire Chief to
Accept the 2015 Staffing for
Adequate Fire and**

Trustee Strzelecki made a motion, seconded by Trustee Matyas, to approve a resolution authorizing the Village of Niles Fire Chief to accept the 2015 Staffing for Adequate Fire and Emergency Response (SAFER) grant issued by the U.S. Department of

Emergency Response (SAFER) Grant Issued by the U.S. Department of Homeland Security Under the Federal Emergency Management Agency (FEMA) in the Amount of \$1,361,352 to Fund Six Firefighters

Homeland Security under the Federal Emergency Management Agency (FEMA) in the amount of \$1,361,352, which will be used to fund six firefighters. On roll call, the vote was:

YEAS 6 Alpogianis, Jekot, LoVerde
Matyas, McCreery, Strzelecki
NAYS 0
ABSENT 0
ABSTAIN 0

There being 6 affirmative votes, the **MOTION CARRIED**.

Resolution Authorizing a Contractual Agreement with The Lakota Group for the Creation of an Arts and Culture Master Plan

Trustee Alpogianis made a motion, seconded by Trustee LoVerde, to approve the resolution authorizing the contractual agreement with The Lakota Group for the creation of an Arts and Culture Master Plan in the amount of \$29,994. On roll call, the vote was:

YEAS 6 Alpogianis, Jekot, LoVerde
Matyas, McCreery, Strzelecki
NAYS 0
ABSENT 0
ABSTAIN 0

There being 6 affirmative votes, the **MOTION CARRIED**.

Purchase and Bid Waiver – Avery Dennison Trafficjet Print System and Roll to Roll Laminator

Trustee Matyas made a motion, seconded by Trustee Strzelecki, to approve the purchase of a Trafficjet Print System and Roll to Roll Laminator from Avery Dennison and bid waiver in the amount of \$43,955.30. Jeff White from the Avery Dennison Reflective Group, a local Niles vendor, responded to questions from the Board and displayed examples of reflective signage created by the Trafficjet System. On roll call, the vote was:

YEAS 6 Alpogianis, Jekot, LoVerde
Matyas, McCreery, Strzelecki
NAYS 0
ABSENT 0
ABSTAIN 0

There being 6 affirmative votes, the **MOTION CARRIED**.

Appointment of Laurie Nannini as Interim Village Treasurer

At President Przybylo's recommendation, Trustee LoVerde made a motion, seconded by Trustee Alpogianis, to approve the appointment of Assistant Finance Director Laurie Nannini as Interim Village Treasurer until a new Finance Director is hired. On roll call, the vote was:

YEAS 6 Alpogianis, Jekot, LoVerde
Matyas, McCreery, Strzelecki
NAYS 0

ABSENT 0
ABSTAIN 0

There being 6 affirmative votes, the **MOTION CARRIED.**

**Appointment of Tom Parala
to the Planning and Zoning
Board**

At President Przybylo's recommendation, Trustee Strzelecki made a motion, seconded by Trustee Alpogianis, to approve the appointment of Tom Parala to the Planning and Zoning Board effective immediately through May 2017. On roll call, the vote was:

YEAS 6 Alpogianis, Jekot, LoVerde
Matyas, McCreery, Strzelecki
NAYS 0
ABSENT 0
ABSTAIN 0

There being 6 affirmative votes, the **MOTION CARRIED.**

**Appointment of Joe Bialko
to the Board of Ethics**

At President Przybylo's recommendation, Trustee LoVerde made a motion, seconded by Trustee Strzelecki, to approve the appointment of Joe Bialko to the Board of Ethics effective immediately through May 2017. On roll call, the vote was:

YEAS 6 Alpogianis, Jekot, LoVerde
Matyas, McCreery, Strzelecki
NAYS 0
ABSENT 0
ABSTAIN 0

There being 6 affirmative votes, the **MOTION CARRIED.**

**Ordinance Amending
Chapter 6 Alcoholic
Beverages, Sec. 6-1
Definitions, Sec. 6-34
Classification and Fees,
Sec. 6-38 Number and
Appendix D Fee Schedule to
Create a Craft Brewery
Liquor License**

Trustee Alpogianis made a motion, seconded by Trustee LoVerde, to adopt the ordinance amending Chapter 6 Alcoholic Beverages, Sec. 6-1 Definitions, Sec. 6-34 Classification and Fees, Sec. 6-38 Number and Appendix D Fee Schedule to the Niles Code of Ordinances to create a craft brewery liquor license. On roll call, the vote was:

YEAS 6 Alpogianis, Jekot, LoVerde
Matyas, McCreery, Strzelecki
NAYS 0
ABSENT 0
ABSTAIN 0

There being 6 affirmative votes, the **MOTION CARRIED.**

**Ordinance Amending
Chapter 70 Peddlers and
Solicitors**

Trustee Alpogianis made a motion, seconded by Trustee Jekot, to adopt the ordinance amending Chapter 70 Peddlers and Solicitors to the Niles Code of Ordinances. On roll call, the vote was:

YEAS 6 Alpogianis, Jekot, LoVerde
Matyas, McCreery, Strzelecki
NAYS 0
ABSENT 0
ABSTAIN 0

There being 6 affirmative votes, the **MOTION CARRIED**.

**Ordinance Amending
Chapter 2 Administration,
Article II. President and
Board of Trustees,
Section 2-35 Salaries**

Trustee LoVerde made a motion, seconded by Trustee Matyas, to adopt the ordinance amending Chapter 2 Administration, Article II. President and Board of Trustees, Section 2-35 Salaries to the Niles Code of Ordinances. On roll call, the vote was:

YEAS 6 Alpogianis, Jekot, LoVerde
Matyas, McCreery, Strzelecki
NAYS 0
ABSENT 0
ABSTAIN 0

There being 6 affirmative votes, the **MOTION CARRIED**.

**Ordinance Imposing a
Moratorium on Fixing
Salaries for Corporate
Authorities of the Village
of Niles**

Trustee Alpogianis made a motion, seconded by Trustee LoVerde, to adopt the ordinance imposing a moratorium on fixing salaries for Corporate Authorities of the Village of Niles. This ordinance will provide all Corporate Authorities a uniform increase in salaries as defined in 65 ILCS § 3.1-50-10, by freezing any increase in salaries until April 30, 2019. On roll call, the vote was:

YEAS 6 Alpogianis, Jekot, LoVerde
Matyas, McCreery, Strzelecki
NAYS 0
ABSENT 0
ABSTAIN 0

There being 6 affirmative votes, the **MOTION CARRIED**.

**Ordinance Amending
Chapter 54 Health and
Sanitation, Article II.
Restaurants and Food
Stores, Sec. 54-26
Definitions, Sec. 54-50 Dog-
Friendly Areas and Sec. 54-
51 Penalties for Violation**

Trustee McCreery made a motion, seconded by Trustee Alpogianis, to adopt the ordinance amending Chapter 54 Health and Sanitation, Article II. Restaurants and Food Stores, Sec. 54-26 definitions, Sec. 54-50 Dog-Friendly Areas and Sec. 54-51 Penalties for Violation to the Niles Code of Ordinances. This is an effort to provide progressive policy for business owners with outdoor seating areas.

Trustee McCreery moved a friendly amendment, seconded by Trustee Alpogianis, to page 1, Sec. 54-50 Dog-Friendly Areas to add the following to the end of the first paragraph "unless the provisions of the ordinance are met". The first paragraph will then read: "No restaurant shall permit any dog, other than a service animal assisting people with disabilities, on any portion of the

restaurants premises, unless the provisions of the ordinance are met.” On roll call, the vote was:

YEAS 6 Alpogianis, Jekot, LoVerde
Matyas, McCreery, Strzelecki
NAYS 0
ABSENT 0
ABSTAIN 0

There being 6 affirmative votes, the **MOTION CARRIED.**

President Przybylo asked for a roll call on the original motion to adopt the ordinance, as amended. On roll call, the vote was:

YEAS 6 Alpogianis, Jekot, LoVerde
Matyas, McCreery, Strzelecki
NAYS 0
ABSENT 0
ABSTAIN 0

There being 6 affirmative votes, the **MOTION CARRIED.**

Resolution Authorizing a Bid Award and Contract with B&F Construction Code Services, Inc. for the 2017 Fire Hydrant Flow Testing Program

Trustee Matyas made a motion, seconded by Trustee Strzelecki, to approve the resolution authorizing a bid award and contract with B&F Construction Code Services, Inc. for the 2017 Fire Hydrant Flow Testing Program in the amount of \$52,081.64. This is the first year of a three year contract. On roll call, the vote was:

YEAS 6 Alpogianis, Jekot, LoVerde
Matyas, McCreery, Strzelecki
NAYS 0
ABSENT 0
ABSTAIN 0

There being 6 affirmative votes, the **MOTION CARRIED.**

Board Approval – Authorizing Payment to the Village of Glenview for Roadway Improvement Reimbursement

Trustee Matyas made a motion, seconded by Trustee Strzelecki, for authorization of a payment to the Village of Glenview in the amount of \$28,106.25 to provide reimbursement for the resurfacing of Harrison Street within the Village of Niles. On roll call, the vote was:

YEAS 6 Alpogianis, Jekot, LoVerde
Matyas, McCreery, Strzelecki
NAYS 0
ABSENT 0
ABSTAIN 0

There being 6 affirmative votes, the **MOTION CARRIED.**

**Purchase and Bid Waiver
2016 Fire Communication
System from Chicago
Communications, LLC**

Trustee Alpogianis made a motion, seconded by Trustee Matyas, to approve a purchase and bid waiver for the 2016 Fire Communications System from Chicago Communications LLC in the amount of \$20,520.10. The bid waiver request is a result of Red Center requiring the Village to use their equipment provider. On roll call, the vote was:

YEAS 6 Alpogianis, Jekot, LoVerde
Matyas, McCreery, Strzelecki
NAYS 0
ABSENT 0
ABSTAIN 0

There being 6 affirmative votes, the **MOTION CARRIED**.

**FINANCIAL REPORTS
August 2016**

Trustee LoVerde made a motion, seconded by Trustee Alpogianis, that the Accounts Payable including Payroll in the amount of \$5,195,787 for the month ending August 31, 2016 be approved for payment. On roll call, the vote was:

YEAS 6 Alpogianis, Jekot, LoVerde
Matyas, McCreery, Strzelecki
NAYS 0
ABSENT 0
ABSTAIN 0

There being 6 affirmative votes, the **MOTION CARRIED**.

Trustee LoVerde made a motion, seconded by Trustee Alpogianis, that the Treasurer's Report for the month ending August 31, 2016 be approved and filed for audit as follows: beginning cash balance of \$44,971,763, receipts of \$8,458,528, disbursements of \$5,617,722, with an ending cash balance of \$47,812,569. On roll call, the vote was:

YEAS 5 Alpogianis, Jekot, LoVerde, Matyas, Strzelecki
NAYS 0
ABSENT 1 McCreery (*out of the room*)
ABSTAIN 0

There being 5 affirmative votes, the **MOTION CARRIED**.

NEXT MEETINGS

October 11, 2016 at 7:00 p.m. Board Informal Consideration
October 25, 2016 at 7:00 p.m. Regular Board Meeting

PUBLIC COMMENT

Al Schafer, Niles

Mr. Schafer personally thanked the Fire and Police Departments for the excellent service provided recently for his wife. He recommended that blue ribbons be displayed around the Village to honor our first responders the Fire and Police Departments.

Louella Preston, Niles

Ms. Preston encouraged people to register to vote and commented on the condition of the landscape in front of Village Hall and questioned what the Village's plans were for new squad cars.

Frank Soto and Walter Losczyk, Niles

Mr. Soto commented that the Village should have a copy of blueprints from Norwood Builders regarding his property on Monroe Street. His brother-in-law, Walter Losczyk commented that when he was young and the house was new, he remembers seeing a drain on the west side of the property.

Joe Bialko, Niles

Mr. Bialko thanked the Board for appointing him to the Board of Ethics and agrees that the Fire and Police Departments should be given a vote of confidence and thanked for their service to our community by beginning a program to display ribbons in their honor.

Norb Johnson, Niles

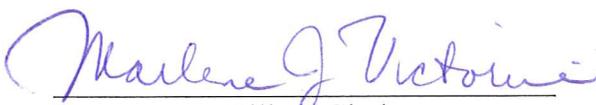
Mr. Johnson asked for community support by donating to the Niles Lions Club Candy Days on October 14 and 15 in front of Jewel, Walmart and Walgreens. The Lions Club has served the community since 1953 and they use the donations to help those with hearing needs and send a blind child to summer camp. They also donate to the Food Pantry.

President Przybylo announced that Trustee Alpagianis has expressed a strong interest in a blue ribbon campaign in support of our first responders and more information will be forthcoming.

ADJOURNMENT

There being no further business to come before the Board, motion to adjourn was made by Trustee LoVerde, seconded by Trustee Jekot. On roll call, all concurred.

The meeting adjourned at 8:50 p.m.



Village Clerk



Village President

Regular Meeting – Board of Trustees
 Village of Niles
 September 27, 2016

(Exhibit 1)

SIGNAGE FAMILY COMPONENTS:

COMMUNITY
 MONUMENT/GATEWAY
 IDENTITY

COMMUNITY
 WELCOME
 SIGN

VEHICULAR
 WAYFINDING
 SIGN

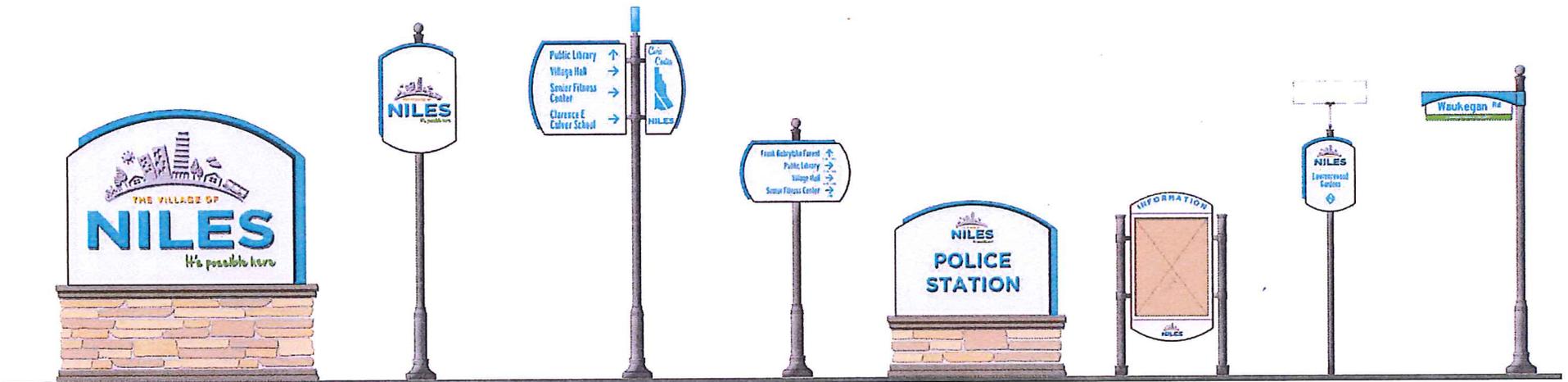
BICYCLE
 WAYFINDING
 SIGN

BUILDING
 IDENTITY SIGN

COMMUNITY
 EVENTS KIOSK

NEIGHBORHOOD
 & BUSINESS
 PARK/DISTRICT
 SIGNS

STREET SIGN



OTHER SIGNS:

- UNDERPASS SIGNS
- ELECTRONIC SIGNS



VILLAGE OF NILES, ILLINOIS

COMPREHENSIVE ENTRANCE AND ROADWAY SIGNAGE

SIGNAGE FAMILY COMPONENTS

SEPTEMBER 27, 2016

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