



**COMMISSION FOR  
ECONOMIC DEVELOPMENT AND NEIGHBORHOOD RENEWAL  
EXECUTIVE COMMITTEE**

**MEETING SUMMARY**

Wednesday, January 27, 2015

**Persons in Attendance:**

**Executive Committee:**

Mayor Andrew Przybylo – Ex-Officio  
Denise M. McCreery - Trustee  
Charles Ostman – Executive Director  
Ross Klicker – Associate Executive Director  
Steven Vinezeano – Village Manager  
Cammy Fortuna – Secretary  
Joe Bialko  
Mike Shields  
Jason Trunco  
Alan Zielinski

**Persons Present:**

Janet Lee – Niles Resident  
Louella Preston – Niles Resident  
Joe Marcheschi

**I. Call to Order**

Charles Ostman called the meeting order at 5:22 p.m. in Room 218 – EOC Conference Room in the Village of Niles Administration Building

**II. Approval of Minutes**

Alan Zielinski made motion, seconded by Mike Shields to approve the minutes of the November 19, 2015 meeting. On voice vote, all concurred.

### **III. Comprehensive Entrance Roadway Signage Update**

Ross Klicker reported that a meeting was held today with the Lakota Group. Lakota presented five concepts for community ID signage that they developed. A subcommittee will be meeting in two weeks on February, 10<sup>th</sup>. A plan will be put into motion and then will be brought to the entire EDNR Commission and maybe the public. Possibly a joint meeting may be set up with the Plan Commission.

### **IV. Topics for discussion**

Chuck Ostman stated the importance that the EDNR meetings should be formalized and have solid input as to what should be placed on the agenda for the entire committee as a whole. Good topics for good discussion to make the meetings more meaningful.

- **Membership**

Mike Shields put together a study of member participation, there are members that no longer participate, they should be removed and new members put in place that want to be part of the committee. A commitment needs to be made by the members of the EDNR Commission for the next two years. An email will be sent to the members advising them of a statement of intention. The Mayor will personally call the members of the Committee and ask for their commitment. The Committee members will make suggestions to fill vacancies.

Mayor Przybylo suggested that a Mission Statement for the Commission for Economic Development and Neighborhood Renewal be prepared, 25 to 35 words to explain exactly what the mission of this group is.

- **Village Web site**

Ross noted that the Village's Website will go through a complete top to bottom redesign of the website.

### **V. Setting agenda items for the EDNR Regular Meeting**

The Executive Committee will set the agenda

Items on the agenda need to spark interest

Keep the meetings to a maximum of two hours and have four regular meetings per year

Have a guest speaker twice a year

To keep the meetings moving along and focused there should be structure, an Agenda that will contain:

- Old Business, New Business (two to three items) and Sundries ( items at the end of the meeting that are just informational)
- New Business agenda items will become Old Business agenda items at the next quarterly meeting

#### **Mayor and Committee Suggestions for Meeting Topics:**

Membership

Appearance Committee

A program to subsidize starter homes

Social Fabric - How to Build Community (ex. Flamingo Friday, Block Parties, etc.)  
Economic Development Zones - (three key areas on Milwaukee Avenue)  
Form Based Zoning  
Plan to analyze Milwaukee Avenue  
(Milwaukee south of Dempster and north to Maryland)  
Touhy Avenue Triangle  
Economic Enhancement  
Golf Mill  
A guest speaker to speak on the topic of the future of Big Box Stores  
Security and Safety in the Unincorporated  
Niles Institutions, what roles do they play – (Schools, Library, Churches)  
Water - purchasing, safety, conservation, infrastructure  
Promoting Niles in a Positive Way – Stories Told  
Village Promotional items for sale  
Talk more about neighborhoods, what we can do to improve those neighborhoods  
Community Development will prepare an edited version of their report and send to the committee  
Community Development will prepare

#### **VI. Meeting Dates and Times**

Per the discussion and decision of the EDNR Executive Committee:

\* **The EDNR Regular Meetings** will be held on a quarterly basis on the 3<sup>rd</sup> Thursday of the month. Light refreshments at 5:00 p.m. and the meeting at 5:30 p.m., the meetings will last no longer than two hours.

*PLEASE NOTE: (In March due to the holidays – The EDNR Regular Meeting will be held on Wednesday, March 16<sup>th</sup>, light refreshments at 5:00 p.m. and the meeting at 5:30 p.m.)*

**2016 – EDNR Regular Meeting Schedule** – Quarterly – 3<sup>rd</sup> Thursday of the Month  
MARCH – SEE ABOVE - June 16<sup>th</sup> – September 15<sup>th</sup> – December 15<sup>th</sup>

\* **The Executive Committee of the EDNR** will meet two weeks prior to the Regular Meeting at 5:00 p.m. to set the agenda for the Regular Meeting.  
The Executive Committee of the EDNR will meet on Thursday, March 3<sup>rd</sup> at 5:00 p.m.

**2016 – EDNR Executive Committee Meeting Schedule** – Quarterly – 1<sup>st</sup> Thursday of the Month  
March 3<sup>rd</sup> – June 2<sup>nd</sup> – September 1<sup>st</sup> - December 1<sup>st</sup>

#### **VII. Adjournment**

Chuck Ostman made motion to adjourn the Executive Committee meeting, seconded by Jason Trunco. The meeting adjourned at 6:50 p.m.